

ORDINANCE G-5937

AN ORDINANCE ESTABLISHING A COMPLETE STREETS
ADVISORY BOARD.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX as
follows:

SECTION 1. **Complete Streets Advisory Board.** Chapter 2 of the
Phoenix City Code, Administration is hereby amended by adding a new Article XLI to
read as follows:

ARTICLE XLI. COMPLETE STREETS ADVISORY BOARD

2-1634 PURPOSE AND FORMATION

A. THERE IS HEREBY CREATED A COMPLETE STREETS ADVISORY BOARD, HEREINAFTER CALLED "THE BOARD." THE BOARD WILL PROVIDE THE CITY COUNCIL WITH ANNUAL REPORTS AND UPDATES ON ITS ACTIVITIES.

B. THE BOARD WILL CONSIST OF ELEVEN MEMBERS. THE MEMBERSHIP WILL BE COMPOSED OF A REPRESENTATIVE NOMINATED BY EACH OF THE COUNCIL DISTRICTS AND THE MAYOR'S OFFICE, REPRESENTING COMMUNITY STAKEHOLDERS SUCH AS PEDESTRIANS, BICYCLISTS, TRANSIT USERS, YOUTH, SENIORS, PEOPLE WITH DISABILITIES, BUSINESS, THE CITY OF PHOENIX DEVELOPMENT ADVISORY BOARD AND OTHER ADVOCACY GROUPS AS RELEVANT. THE BOARD WILL ALSO INCLUDE TWO AT-LARGE MEMBERS, SELECTED BY THE OFFICE OF THE MAYOR.

C. THE BOARD WILL ALSO INCLUDE EIGHT NONVOTING MEMBERS WHICH WILL INCLUDE THE STREET TRANSPORTATION DEPARTMENT DIRECTOR OR HIS DESIGNEE AND ONE REPRESENTATIVE EACH FROM THE FOLLOWING DEPARTMENTS: PUBLIC TRANSIT, PLANNING AND DEVELOPMENT, NEIGHBORHOOD SERVICES, WATER SERVICES, POLICE, FIRE AND COMMUNITY AND ECONOMIC DEVELOPMENT. THE MEMBERS OF THE BOARD WILL SERVE WITHOUT SALARY OR COMPENSATION.

E. THE STREET TRANSPORTATION DEPARTMENT WILL FURNISH SECRETARIAL SERVICES FOR THE BOARD.

2-1635 MEMBERSHIP AND TERMS OF OFFICE.

A. THE MEMBERS OF THE BOARD SHALL BE APPOINTED WITHIN 90 DAYS OF ADOPTION OF THIS ORDINANCE BY THE MAYOR AND CITY COUNCIL FOR A TERM OF TWO YEARS, EXCEPT THAT THE INITIAL TERM FOR THOSE MEMBERS APPOINTED BY AN EVEN-NUMBERED DISTRICT SHALL BE THREE YEARS.

B. THE ABSENCE OF ANY MEMBER FROM THREE CONSECUTIVE REGULAR MEETINGS OF THE BOARD SHALL RENDER ANY SUCH MEMBER SUBJECT TO IMMEDIATE REMOVAL FROM OFFICE. REMOVAL SHALL BE AT THE DISCRETION OF THE CITY COUNCIL.

C. PERSONS TO FILL VACANCIES FOR THE REMAINDER OF AN UNEXPIRED TERM SHALL BE NOMINATED BY THE COUNCIL DISTRICT WHICH MADE THE INITIAL NOMINATION, AND SHALL BE APPROVED BY THE CITY COUNCIL.

2-1636 DUTIES AND RESPONSIBILITIES OF BOARD.

A. THE DUTIES AND POWERS OF THIS BOARD WILL BE IN AN ADVISORY CAPACITY ONLY.

B. THE BOARD WILL:

1. WITHIN ONE YEAR OF THE INITIAL BOARD MEETING, PREPARE AND RECOMMEND FOR ADOPTING BY THE COUNCIL A COMPLETE STREETS DESIGN GUIDELINES MANUAL TO GUIDE THE CONSTRUCTION, DESIGN, MAINTENANCE, AND OPERATIONS OF STREETS WITHIN THE CITY. THE MANUAL WILL INCLUDE A MECHANISM TO GRANT EXCEPTIONS FROM STRICT ADHERENCE TO THE STANDARDS.

2. WITHIN ONE YEAR OF THE INITIAL BOARD MEETING, DEVELOP PERFORMANCE MEASURES TO ASSESS THE CITY'S PROGRESS IN ACHIEVING COMPLETE STREETS OBJECTIVES.
3. PROVIDE GUIDANCE TO THE STREET TRANSPORTATION DEPARTMENT IN PRIORITIZING STREETS PROJECTS.
4. MAKE RECOMMENDATIONS TO OTHER CITY BOARDS, COMMISSIONS AND DEPARTMENTS FOR REVISIONS TO CODES AND PROCESSES NOT UNDER THE JURISDICTION OF THIS BOARD, WHEN SUCH REVISIONS SHOULD BE CONSIDERED IN ORDER TO ADVANCE COMPLETE STREETS OBJECTIVES.
5. MAKE RECOMMENDATIONS TO THE CITY COUNCIL ON ALL MATTERS THAT MIGHT BE REFERRED TO IT BY THE CITY COUNCIL CONCERNING THE PROVISION OF COMPLETE STREETS.

2-1637 ELECTION OF OFFICERS.

THE BOARD WILL ANNUALLY ELECT ONE OF ITS MEMBERS TO SERVE AS THE CHAIRPERSON, AND ONE MEMBER TO SERVE AS THE VICE-CHAIR.

2-1638 MEETING; QUORUM.

- A. THE BOARD WILL HOLD MEETINGS AS NEEDED.
- B. A MAJORITY OF APPOINTED VOTING MEMBERS OF THE BOARD SHALL CONSTITUTE A QUORUM FOR THE TRANSACTION OF BUSINESS. THE AFFIRMATIVE VOTE OF A MAJORITY OF THE APPOINTED VOTING MEMBERS PRESENT AT A BOARD MEETING SHALL BE NECESSARY TO TAKE FORMAL ACTION.
- C. THE BOARD MAY ADOPT BYLAWS TO GOVERN THE CONDUCT OF ITS MEETINGS.

2-1639 RECOMMENDATIONS ON ORDINANCE CHANGES

- A. *SPECIAL COMMITTEE.* PROPOSED LANGUAGE OF A COMPLETE STREETS DESIGN MANUAL OR REVISIONS OF CODES OR ORDINANCES SHALL FIRST BE CONSIDERED BY A COMMITTEE OF BOARD MEMBERS WHICH MAY RECEIVE THE ADVICE OF TECHNICAL EXPERTS. THIS COMMITTEE SHALL INCLUDE A COMMITTEE CHAIRMAN APPOINTED BY

THE CHAIR. THE CHAIR AND THE COMMITTEE CHAIR SHALL THEN APPOINT SUCH ADDITIONAL COMMITTEE MEMBERS AS THEY DEEM ADVISABLE FROM THE INDUSTRY OR TRADE AFFECTED BY THE PROPOSED CHANGES. INDUSTRY REPRESENTATIVES MAY INCLUDE ARCHITECTS, LANDSCAPE ARCHITECTS, CIVIL, STRUCTURAL, MECHANICAL, ELECTRICAL, GEOLOGICAL, FIRE PROTECTION, ENVIRONMENTAL, AND SANITARY ENGINEERS, COMMERCIAL BUILDING CONTRACTORS, RESIDENTIAL CONTRACTORS, PLUMBING, MECHANICAL, ELECTRICAL, UTILITY, AND EARTHMOVING CONTRACTING INDUSTRY REPRESENTATIVES, OR OTHER SPECIALIZED TECHNICAL EXPERTS AS DEEMED APPROPRIATE. THE COMMITTEE SHALL SUBMIT RECOMMENDATIONS TO THE BOARD AS SOON AS POSSIBLE OR AS DIRECTED BY THE BOARD.

B. *PUBLIC HEARING.* UPON RECEIPT OF THE SPECIAL COMMITTEE RECOMMENDATION, THE BOARD SHALL HOLD A PUBLIC HEARING TO RECEIVE TESTIMONY ON THE RECOMMENDATION. THEREAFTER, THE BOARD SHALL DETERMINE WHETHER TO RECOMMEND THE PROPOSAL TO THE CITY COUNCIL. THE BOARD MAY MODIFY THE RECOMMENDATION RECEIVED FROM THE SPECIAL COMMITTEE.

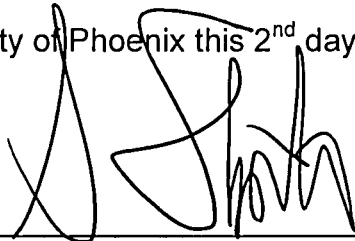
C. *STAFF ASSISTANCE.* THE STREETS TRANSPORTATION DIRECTOR OR DESIGNEE SHALL PROVIDE STAFF ASSISTANCE AND SERVE AS SECRETARY FOR ALL SPECIAL COMMITTEES.

2-1640 TERMINATION

THE COMPLETE STREETS ADVISORY BOARD TERMINATES ON JULY 1, 2024.

PASSED by the Council of the City of Phoenix this 2nd day of July, 2014.




MAYOR

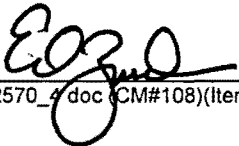
ATTEST:

 City Clerk

APPROVED AS TO FORM:

 Acting City Attorney

REVIEWED BY:

 City Manager

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